

## School Nutrition Association of Kansas

### Board Meeting

Minutes – March 4, 2017

#### CALL TO ORDER

Laura Fails, President, called the meeting to order at 8:35 a.m. at the Auburn-Washburn District Office, Topeka, Kansas. Members present included: Laura Fails, Stan Vallis, Tara Cox, Stephanie Smith, Jeannine Flory, Melinda Thomas, Josh Mathiasmeier, Terri Jo Markham, Karen Dengal, Kaye Kabus, Robert Wood, Amber Workman, Karlin Price, Cindy Jones, Glenda Johnston, Jayci Dalton, Steven Newman, Dan McCullough, Jennifer Almarez, Elaine Harris, and Cheryl Johnson. Laura presented the Thought of the Day on SNA-Ks Good News. Amber Workman received a scholarship to attend Annual National Conference in Atlanta, Georgia. Elaine Harris was selected to receive one of 20 seats at Georgetown Leadership Program. SNA-Ks received a \$1000.00 donation from Heart of America. Jeannine Flory called the roll and announced a quorum with 21 present. Kaye Kabus moved to adopt the agenda as corrected. Motion was 2<sup>nd</sup> by Karlin Price and passed. Laura reviewed the Confidentiality Proceedings Statement and discussed our commitment to our organization.

#### MEGA ISSUE DISCUSSION

Laura shared the latest membership numbers. It was reported that calls to members about renewals helped in the past with positive increases in the membership. Membership Committee should plan to make these calls again to help grow our membership. Regional workshops in the spring or summer would provide learning opportunities for the membership. Shaw-Wa is planning a 2-day workshop to offer Nutrition and Safety and Sanitation (classes needed to get Level 1 certificate). Stan Vallis will receive a free registration for NLC.

Future Leaders Retreat/Leadership Seminar was discussed. Past National officers can be asked to help with this training. Hoping for Fall, 2017.

2018 SNA-Ks Conference - We do not have a contract with Wichita at this point. Industry has outgrown this facility. It was possible to stay in Topeka, but the question was in Ag Hall or the Expo Center. The Ritz Charles was suggested as possibility for Industry Show. Venues should be checked out in the near future. A decision should be made within a month so a contract could be signed.

Legislative Events, Awards, and Scholarships – The awards and scholarships are posted on the SNA-Ks website and mentioned in the Kansas Karrier. Andrea has been doing a great job of keeping the website user-friendly. Discussion of sending e-mail blasts of “Did you

know” before due dates. Directors should consider helping their staff get their certificate. With Shaw-Wa offering the 2 classes needed for Certificate 1 and SNA-Ks offering a scholarship to cover the cost of Certificate 1, we should see an increase in these numbers this fall. Hopefully others will follow this example.

Industry membership – Membership had formally been included in booth prices. Tracking membership in this way was problematic. A form letter will be developed to share information with vendors. Membership should be tied to Food Show payment.

## BYLAWS AND STANDING RULES

Bylaws and Standing Rules – If there are changes, the draft would need to be to Executive Committee by April.

State Affiliation Agreements – Laura has been a part of the SNA group working on these. NLC attendees will learn more about the agreements. We will have more information at our next meeting.

## BOARD BUSINESS

Elaine Harris moved to approve the minutes of the November 19, 2016 meeting. Melinda Thomas 2<sup>nd</sup> and motion passed. Stephanie Smith reviewed the treasurer’s report. Stan Vallis moved to accept the treasurer’s report. It was seconded and passed. Cindy Jones gave the Reauthorization and PP&L report. She shared background information on what was going on with reauthorization. She shared SNA’s Position paper and talking points. Let Cindy know of your struggles in your district before they go to DC. Sonny Perdue was introduced as nominee for Secretary of Agriculture. Block grants are still an issue which would lower funding for free and reduced meals. Cindy needs our stories to share at LAC. Let her know what struggles are associated with items in the position paper. A LAC webinar will be on March 21<sup>st</sup>. LAC is April 1 – 4. Deadline for stories is at least a week before.

Area representative and Chair reports are attached.

Tara Cox shared information about upcoming Fall Conference, “What’s the Buzz All About.” It will be October 6 -8 at the Capital Plaza in Topeka. Industry Food Show is Saturday from 9 – 11:30 a.m.

Attendees for the National Leadership Conference are Stan Vallis and Tara Cox. Attending Future Leaders will be Josh Mathiasmeier and Jayci Dalton.

Elaine Harris gave the School Nutrition Foundation report. Kansas met the goal for 5% giving at least \$10. SNA-Ks will receive \$550.44 back from the Foundation. Elaine has graciously agreed to be our Kansas Ambassador for this next year. Discussion was held as to how to use this income. It was suggested to be earmarked for first timers attending Fall Conference. Kaye Kabus moved to use the money for 5 scholarships of \$100 each for Fall Conference attendees paying out of pocket for their conference expenses. Stan Vallis seconded the motion. Stan Vallis amended the motion to add the words “preference will be given to first time attendees, but the opportunity will be open to all.” Amendment was seconded by Jeannine Flory and passed. The amended motion was then voted on and passed.

Stan reported on the Financial Process Audit, the audit to check our procedures. Stephanie is going to check in Manhattan to see if there is a company that does these. It would be different than most audit because we are a “not for profit” organization as opposed to “tax exempt.”

The ballot for SNA-Ks Board members will include: Northwest Area Rep – Jessica Younker, South Central Area Rep – Jennifer Tatro, Northeast Area Rep – Karen Dengel, Employee/Manager Rep – Melinda Thomas and Amber Workman, Secretary – Jeannine Flory, and Vice President - Josh Mathiasmeier. Kaye Kabus moved to accept the ballot of nominees. Elaine Harris seconded the motion and it passed. Laura will need short bios as soon as possible. Voting will be done online again.

KASBO Conference – Karlin Price moved to register at the Silver level which included branding. Motion was seconded and passed. Stan Vallis, Tara Cox, Laura Fails and Karlin Price volunteered to work the Conference.

After discussion, Stan Vallis moved that our representatives going to national meetings should each have their own room. Motion seconded. Kaye Kabus moved to amend the motion by adding the words “as a trial for one year.” Amendment was seconded and passed. The amended motion passed.

Melinda Thomas moved to adjourn the meeting. Robert Wood seconded the motion. Laura Fails declared the meeting adjourned.

After a short break, Laura Fails led Strategic Planning. Amber Workman took pictures of all notes and sent them to Laura.

Respectfully submitted,

Jeannine Flory